



Assistant Senior Patrol Leader Leadership Position Description

Position Description: The Assistant Senior Patrol Leader (ASPL) is the second highest ranking patrol leader in the troop. The ASPL acts as the Senior Patrol Leader (SPL) in the absence of the SPL or when called upon. He also provides leadership to other leaders in the Troop.

General Information

Type: Appointed by Senior Patrol Leader

Term: 6 months

Reports to: Senior Patrol Leader

Comments: The most important part of the ASPL position is his work with the other junior leaders. The ASPL should be familiar with the other positions and stay current with the work being done.

Qualifications:

Age: none

Rank: First Class or higher

Experience: none

Troop Attendance: 50% over previous 6 months

General Leadership Responsibilities:

Uniform: Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

Behavior: Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. Sets a good example at all times.

Attendance: Set the example by being an active Scout. Be on-time for meetings and activities. You must call your Senior Patrol Leader or the Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

Training: Attends Leadership Training, even if has in the past.

Specific Leadership Responsibilities:

- Helps the SPL facilitate Troop meetings, PLCs, events, and the annual program planning process
- Acts as SPL in the absence of the SPL
- Helps train and develop leadership skills in the Troop scribe, Quartermaster, Instructor, Librarian, Historian and Chaplain's Aide, and provides leadership of these positions
- Serves as a member of the Patrol Leader's Council (PLC)
- Helps ensure compliance to campout duty roster
- Commits to supporting the SPL in managing the Troop or doing so in the SPL's absence



Assistant Senior Patrol Leader Leadership Tracking Card

Name: _____
Patrol: _____

Date Appointed: _____
Date Appointment Ends: _____

Performance Requirements/Tracking: All requirements must be *completed, initialed and dated by appropriate person* to receive FULL leadership credit. Visit with the SM (or designee) after appointment, and then visit the Advancement Chair, with this card completed after the term.

After Election: SM/ASM _____ Briefed on duties and responsibilities:

- _____ Attends Leadership Training (when)
- _____ Works with the SPL to facilitate the PLCs (verified by agenda)
- _____ Works with the SPL to facilitate the Troop meetings, events, and the annual program planning process
- _____ Trains one leader position under ASPL's supervision
- _____ Attends summer camp, if ASPL during the summer
- _____ Meets with the SPL to discuss how the Troop is doing within 4
- _____ Meets with A/SM and reviews progress 6 weeks after appointment
- _____ Meets with A/SM and reviews progress 3 months after appointment; include discussion about progress of Troop and future personal training needs

At term completion:

- _____ Discuss progress with leadership skills and next steps with SM
- _____ Submit a short written report to the SM overviewing experience and Troop direction
- _____ Attests to attendance (85% of meetings, PLCs, campouts) to SM
- _____ Submit completed leadership card to Advancement Chair

This form is due at the next meeting following current leadership period. If this form is completed midterm to satisfy a rank requirement, it **MUST** also be completed again at the end of the leadership period, during which time the Scout continues to serve this position, in order to receive credit for the remainder of the leadership period.

Credit from ___/___/___ to ___/___/___ _____
Date: ___/___/___ Advancement Chair Signature

T2 Rev: 12/2015

Record Keeping: