



# Den Chief Leadership Position Description

**Position Description:** Works with the Cub Scouts and Den Leaders in the Cub Scout Pack.

## **General Information**

**Type:** Appointed by the Scoutmaster in cooperation with the Packs' Cubmaster or Den Leader

**Term:** 6 months to 1 year

**Reports to:** Assigned ASM/Mentor and Den Leader

**Comments:** The Den Chief provides knowledge of games and Scout skills that many Den Leaders lack. The Den Chief is also a recruiter for the Troop. This function is important because no troop can thrive without new members and most new members will come from Cub Scouting.

## **Qualifications:**

**Age:** At least 12 and one year after leaving Cub Scouts

**Rank:** First Class or higher

**Experience:** none

**Troop Attendance:** 75% over previous 6 months

## **General Leadership Responsibilities:**

**Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. Sets a good example at all times.

**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**Training:** Attends Leadership Training, even if has in the past.

## **Specific Leadership Responsibilities:**

- Knows the purposes of Cub Scouting
- Helps Cub Scouts advance through Cub Scout ranks and encourage them to go on to Boy Scouts
- Assists with activities in the den meetings, plans some of the activities
- Serves as ambassador to Troop 2 at Pack meetings and when Cub scouts visit T2, as well as actively recruits new scouts from Pack
- Helps out at weekly den meetings and monthly pack meetings (50%)
- Meets with adult members of the den, pack, and troop as necessary



# Den Chief Leadership Tracking Card

Name: \_\_\_\_\_

Date Appointed: \_\_\_\_\_

Patrol: \_\_\_\_\_

Date Appointment Ends: \_\_\_\_\_

**Performance Requirements/Tracking:** All requirements must be *completed, initialed and dated by appropriate person* to receive FULL leadership credit. Visit with the SM (or designee) after appointment, and then visit the Advancement Chair, with this card completed after the term.

After Appointment ASM/Adult Mentor \_\_\_\_\_ Briefed on duties and responsibilities:

- \_\_\_\_\_ Provides Den information and Den leader's name to the SM
- \_\_\_\_\_ Assigned a Mentor/ASM: \_\_\_\_\_
- \_\_\_\_\_ Attends Leadership Training (when)
- \_\_\_\_\_ Obtains Den Leader handbook
- \_\_\_\_\_ Assist assigned Scouts with advancement (including planning of activity with Den Leader)
- \_\_\_\_\_ Volunteers at Pinewood Derbys and Troop recruitment nights
- \_\_\_\_\_ Meets with ASPL and reviews progress 6 weeks after appointment
- \_\_\_\_\_ Meets with Mentor/ASM and reviews evaluation 3 months after appointment; include discussion about progress to Den Chief Award and applicable training
- \_\_\_\_\_ Meets with ASPL and reviews progress 5 months after appointment

At term completion:

- \_\_\_\_\_ Discuss progress to Den Chief Award, and plan for completion with Mentor
- \_\_\_\_\_ Submit a short written report to the SM overviewing experience
- \_\_\_\_\_ Attest to attendance (50% of Den and Pack meetings) to Mentor/ASM
- \_\_\_\_\_ Submit completed leadership card to Advancement Chair

**This form is due at the next meeting following current leadership period.** If this form is completed midterm to satisfy a rank requirement, it **MUST** also be completed again at the end of the leadership period, during which time the Scout continues to serve this position, in order to receive credit for the remainder of the leadership period.

Credit from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_ \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

Advancement Chair Signature