



# Instructor Leadership Position Description

**Position Description:** The Instructor teaches Scouting skills.

## **General Information**

**Type:** Appointed by the Scoutmaster in cooperation with the Senior Patrol Leader

**Term:** 6 months

**Reports to:** Scoutmaster

**Comments:** The Instructor will work closely with both the Troop Guide and with the Assistant Scoutmaster for new Scouts. The Instructor does not have to be an expert but should be able to teach the Scoutcraft skills needed for Tenderfoot, Second Class, and First Class ranks. The troop can have more than one instructor.

## **Qualifications:**

**Age:** 14, not yet 18

**Rank:** 1<sup>st</sup> class or higher

**Experience:** none

**Troop Attendance:** 50% over previous 6 months

## **General Leadership Responsibilities:**

**Uniform:** Set the example by wearing your uniform correctly. This means that you will wear all of the parts of the troop uniform, shirttail tucked in, with all required badges in their correct locations.

**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do. Sets a good example at all times.

**Attendance:** Set the example by being an active Scout. Be on-time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**Training:** Attends Leadership Training, even if has in the past.

## **Specific Leadership Responsibilities:**

- Teaches basic Scouting skills in troop and patrols



# Instructor Leadership Tracking Card

Name: \_\_\_\_\_ Date Appointed: \_\_\_\_\_  
Patrol: \_\_\_\_\_ Date Appointment Ends: \_\_\_\_\_

**Performance Requirements/Tracking:** All requirements must be *completed, initialed and dated by appropriate person* to receive FULL leadership credit. Visit with the SM (or designee) after appointment, and then visit the Advancement Chair, with this card completed after the term.

After Election: SM or designee \_\_\_\_\_ Briefed on duties and responsibilities:

- \_\_\_\_\_ Attends Leadership Training (when)
- \_\_\_\_\_ Instructs scouting skills as needed
- \_\_\_\_\_ Meets with the SPL to discuss how the Troop is doing within 4 weeks
- \_\_\_\_\_ Meets with SM and reviews progress 6 weeks after appointment
- \_\_\_\_\_ Meets with SM and reviews progress 3 months after appointment; include discussion about progress of Troop and future instruction needs

At term completion:

- \_\_\_\_\_ Discuss progress with leadership skills and next steps with SM
- \_\_\_\_\_ Submit a short written report to the SM overviewing experience and patrol advancement or progress
- \_\_\_\_\_ Submit completed leadership card to Advancement Chair

**This form is due at the next meeting following current leadership period.** If this form is completed midterm to satisfy a rank requirement, it **MUST** also be completed again at the end of the leadership period, during which time the Scout continues to serve this position, in order to receive credit for the remainder of the leadership period.

Credit from \_\_\_/\_\_\_/\_\_\_ to \_\_\_/\_\_\_/\_\_\_  
Date: \_\_\_/\_\_\_/\_\_\_ Advancement Chair Signature